

Coaching-of-Coaches Conference Report

To guide and document the conference between coach and his/her coach regarding and observation of the coach. (Conducting post-observation conference)

Coach's Name: _____ Coach's Coach: _____

Coaching activity being discussed (e.g. feedback with teachers): _____

Date coaching observed(or recorded): _____ Date of Conference: _____

<p>Coach's Reflections</p> <p><i>Coach's coach begins conference by asking coach for his/her reflection's related to the coaching session that was just observed.</i></p> <ul style="list-style-type: none"> • <i>How do you think it went today?</i> • <i>What have you been working on with this teacher(s)?</i> • <i>Do you see improvement?</i> • <i>What did you notice that made you think that.</i> 	
<p>Coach's Coach Observations</p> <p><i>Prior to conference, coach's coach analyzes data from observation of coaching session, noting specific evidence to share with coach</i></p> <ul style="list-style-type: none"> - <i>Evidence should be objective, descriptive, specific, and include verbatim quotes when possible.</i> - <i>Coach's coach can note evidence-based conclusions, but should not "decide" next steps for improvement before discussing with coach.</i> 	
<p>Specific Next Steps</p> <p><i>Coach and his/her coach will discuss, and agree on and list next steps, e.g.:</i></p> <ul style="list-style-type: none"> - <i>Strategies that coach will try</i> - <i>Support that coaches coach will provide</i> - <i>Timelines</i> - <i>Plans for follow-up observation or conversation</i> 	

Initial when conference complete: Coach: _____ Coach's Coach: _____