Crossroads Head Start/Early Head Start

Emergency Evacuation Book

Center & Classroom:

_____

Place the following information inside this binder in order as follows:

☐ Emergency and General Disaster Plan

☐ Each child with their own tab labeled with child's last name with the following behind the divider in order as follows:

- ☐ Child Information Sheet (4-page DHS form) (GEN-13)
- ☐ Authorization for Emergency Care to Minors (H-307)
- ☐ Compliance File Notification (1-page DHS form)
- ☐ Child's most recent shot record.

*Place this form in the front outside cover of the emergency book binder.